

PROGRAMME

*Implementation Research: Taking
Results Based Financing from scheme
to system*

Protocol development workshop

Antwerp, October 20th - October 24th



*Alliance for Health Policy and Systems Research
(AHPSR) and the WHO Department of
Health Systems Governance and Financing
and
the Institute of Tropical Medicine, Antwerp*

Guidance to participants:

The protocol development workshop is a key milestone for this project.

Different objectives will be pursued:

- Develop a strong and personal bond between the different researchers involved in this multi-country research project.
- Agree on the general objectives of the research
- Identify collectively the focus, the research approach and the possible methods
- Develop co-ownership of the research protocol and agree on the ethical review process
- Agree on respective responsibilities (including of other partners possibly involved in your team)
- Discuss authorship rules
- Agree on a planning, milestones and deliverables
- Agree on rules of interaction and communication within the partnership
- Discuss our communication strategy, including how we will engage with policy makers on the research (including to get their advice and buy-in for future findings)

Before the workshop

Prior to their participation in the protocol development workshop, principal investigators (PIs) are invited to prepare a PPT presentation. A standard format has been proposed. You are of course free to bring policy documents, materials and information you think possibly useful for this research. In ITM, you will receive several documents (including the Performance Based Financing toolkit, published this year by the World Bank). We should also be able to share soon with you a link to a dropbox with interesting references.

During the workshop

Our objectives are ambitious. We have adopted a program and organisation which should allow to reach them. Each of us will be expected at the meeting room by 8h45. We will start at 9.00 sharp. Note that all the lunches will be taken at the ITM Karibu cafeteria (just next to our meeting room). We aim at stopping at 5 pm each day. Evenings (except the first one – we will have a walk in Antwerp and dinner together) are free. The area is full of cafés and restaurant. We do not doubt that you will also enjoy this part of your stay in Antwerp.

Summary table of the workshop programme

	Monday 20 October	Tuesday 21 October	Wednesday 22 October	Thursday 23 October	Friday 24 October
	Day 1	Day 2	Day 3	Day 4	Day 5
9h00-10h45	Plenary	Plenary	Plenary	Plenary	Plenary
10h45-11h15	Coffee/ tea break	Coffee/ tea break	Coffee/ tea break	Coffee/ tea break	Coffee/ tea break
11h15-13h	Plenary	Plenary	Plenary / Group work	Individual discussions	Work group
13h00-14h15	Lunch time	Lunch time	Lunch time	Lunch time	Lunch time
14h15-16h30 (17H)	Plenary	Group work	Group work	Individual discussions	Plenary
19h	Diner in the city				

Day 1: Monday October 20th

Objective of Day 1: Get to know each other and with the 11 country cases

Time	Subject	Speakers	Moderator/facilitator(s)
9h-10h45	Introduction		
9h00-9h15	Official opening of the workshop	Maryam Bigdeli Bruno Meessen Michael Kent Ranson Inke Mathauer	Por Ir
9h15-9h30	Personal introduction	Each participant	
9h30-10h00	Presentation of the Alliance	Maryam Bigdeli	
10h00-10h15	Presentation of ITM / Communities of Practice	Bruno Meessen	
10h15-10h40	Presentation of the objective, content, process and rules of the workshop	Bruno Meessen	
10h40-11h15	Coffee/ tea break		
11h15-11h35	1 st country presentation according to the power point template sent before the workshop 15 minutes presentation – 5 minutes for clarification questions		Por Ir
11h35-11h50	2 nd country		
11h50-12h10	3 th country		
12h10-12h30	4 th country		
12h30-12h50	5 th country		

13h-14h15	Lunch time		
14h15-14h35	6 th country presentation according to the power point template sent before the workshop 15 minutes presentation – 5 minutes for clarification questions		Maryam Bigdeli
14h35-14h55	7 th country		
14h55-15h15	8 th country		
15h15-15h35	9 th country		
15h35-15h50	Small break		
15h50-16h05	10 th country		
16h05-16h20	11 th country		
16h20-17h00	Preparation of the discussion on the similarities and main differences between the RBF schemes presented (DAY 2) - Interactions between participants are encouraged		Matthieu Antony, Maria Bertone, Zubin Shroff and Ir Por
19h	Dinner in the city		

Day 2: Tuesday October 21th

Objective of Day 2: Co-develop the objectives and focus of the research

Time	Subject	Speakers	Moderator/facilitator(s)
9h-10h45	Introduction		
9h00-9h15	Wrap-up of day 1	Bruno Meessen	Maryam Bigdeli
9h15-9h45	Discussion on the similarities and main differences in the RBF schemes presented	All participants	
9h45-10h30	Introduction to the group work: review of the objectives of the call. Clarification on what is meant by implementation research and how it applies to RBF	Bruno Meessen & Maryam Bigdeli	
10h30-11h00	Coffee/ tea break & group picture		
11h00-12h00	Scaling up RBF schemes: early thoughts on stages, barriers and enabling factors	Bruno Meessen	
12h00- 12H30	Cambodia : A case-study – Methodological aspects	Por Ir	
12h30-13h00	Rwanda : An illustrative case-study	Bruno Meessen	
13h-14h15	Lunch time		
14h15-15h45	Organised group discussion on the objective of the research and how it fits into the country situation	4 groups	Matthieu Antony, Maria Bertone, Zubin Shroff and Ir Por
15h45-16h30	Writing of the report (ppt) on the group discussion: How to reach the objective of the research in specific country situations	4 groups	Matthieu Antony, Maria Bertone, Zubin Shroff and Ir Por

Day 3: Wednesday October 22th

Objective of Day 3: Agreement on the main research question(s) to be addressed by all countries & the research design

Time	Subject	Speakers	Moderator/facilitator(s)
9h-10h45	Introduction		
9h-9h15	Wrap-up of day 2	Bruno Meessen	Maryam Bigdeli
9h15-10h00	Report of the 4 groups on the focus of the research and the country project (10 minutes for each group)		
10h00-10H45	Brainstorming over the main research question(s) to be addressed in all countries		
10h45-11h15	Coffee/ tea break		
11h15-12h00	Wrap-up of the discussion AND formulation of the MAIN RESEARCH QUESTION(s) to be addressed in all countries	Bruno Meessen	
12h00-13h00	How to address the main research question(s)? Which aspects of the scaling up need to be described and analyzed? What will be the empirical strategy?	Group work 4 groups with facilitators	Matthieu Antony, Maria Bertone, Zubin Shroff and Ir Por
13h-14h15	Lunch time		
14h15-15h15	What will be the resource and time needed to address the main research question(s)	Group work 4 groups	Matthieu Antony, Maria Bertone, Zubin Shroff and Ir Por
15h15-16h15	Writing the report (ppt) on the group work – interaction between the groups to avoid too many repetitions		

Day 4: Thursday October 23th

Objective of Day 4: Research Planning

Time	Subject	Speakers	Moderator/facilitator(s)
9h-10h45	Introduction		
9h-9h15	Wrap-up of day 3	Bruno Meessen	Maryam Bigdeli
9h15-10h15	Report of the 4 groups: their propositions on the empirical strategy to address the main research question(s) (15 minutes for each group)		
10h15-10h45	Discussion on mechanisms to ensure quality of the research	Por Ir	
10h45-11h15	Coffee/ tea break		
11h15-11h45	Lessons learned from other <i>Alliance</i> multi-country research projects and key milestones	Zubin Shroff	
11h45-13h00	Individual discussions between each PI and the ITM and Alliance responsible persons / in parallel, other participants read some methodological material provided by ITM		
13h-14h15	Lunch time		
14h15-16h30	Individual discussions between each PI and the ITM and Alliance responsible persons / in parallel, other participants read some methodological material provided by ITM		

* Communication of PIs with national teams

During the whole workshop, each PI is invited to communicate through mail, telephone, skype with his team in order to inform them about the general orientation of the research. One of our concerns is to prevent any frustration with any possible reorientation of the country research (in comparison with what was initially proposed in the original application).

On Thursday afternoon, Prof Meessen and Dr Bigdeli will interact with each PI. We will discuss among other things:

- any challenge identified by the PI to undertake the research question adopted by the whole group;
- the possible support required to strengthen the country team capacity;
- the possible willingness of the country team to add 1 optional country specific research question;
- the financial resources required to carry out the work;
- opportunities at country level for embedding the research into some local policy processes;
- any specific question that the PI wants to raise.

Below is the detailed schedule for individual discussions

Team	Start	End
Uganda	11:50	12:05
Mozambique	12:10	12:25
Cambodia	12:30	12:45
Rwanda	12:50	13:05
Chad	14:20	14:35
Kenya	14:40	14:55
Macedonia	15:00	15:15
Cameroon	15:20	15:35
Burundi	15:40	15:55
Tanzania	16:00	16:15
Armenia	16:20	16:35

Day 5: Friday October 24th

Objective of Day 5: Define the next steps to start the research on the field

Time	Subject	Speakers	Moderator
9h-10h45	Introduction		
9h-10h00	Final review of research country strategy	All PI	Por Ir
10h00-10H45	Description of the procedure to obtain ethical consent at WHO & discussion over authorship rules and future dissemination	Maryam Bigdeli & Bruno Meessen	
10h45-11h15	Coffee/ tea break		
11h15-12h00	Listing of the research activities	Group work 4 groups	Matthieu Antony, Maria Bertone, Zubin Shroff and Ir Por
12h00-13h00	Development of a calendar of activities (including deliverables)	Group work 4 groups	
13h-14h15	Lunch time		
14h15-15h15	Plenary session on the calendar of activities		Maryam Bigdeli
15h15-16h15	Wrap-up of the whole week and milestones for the research		Bruno Meessen